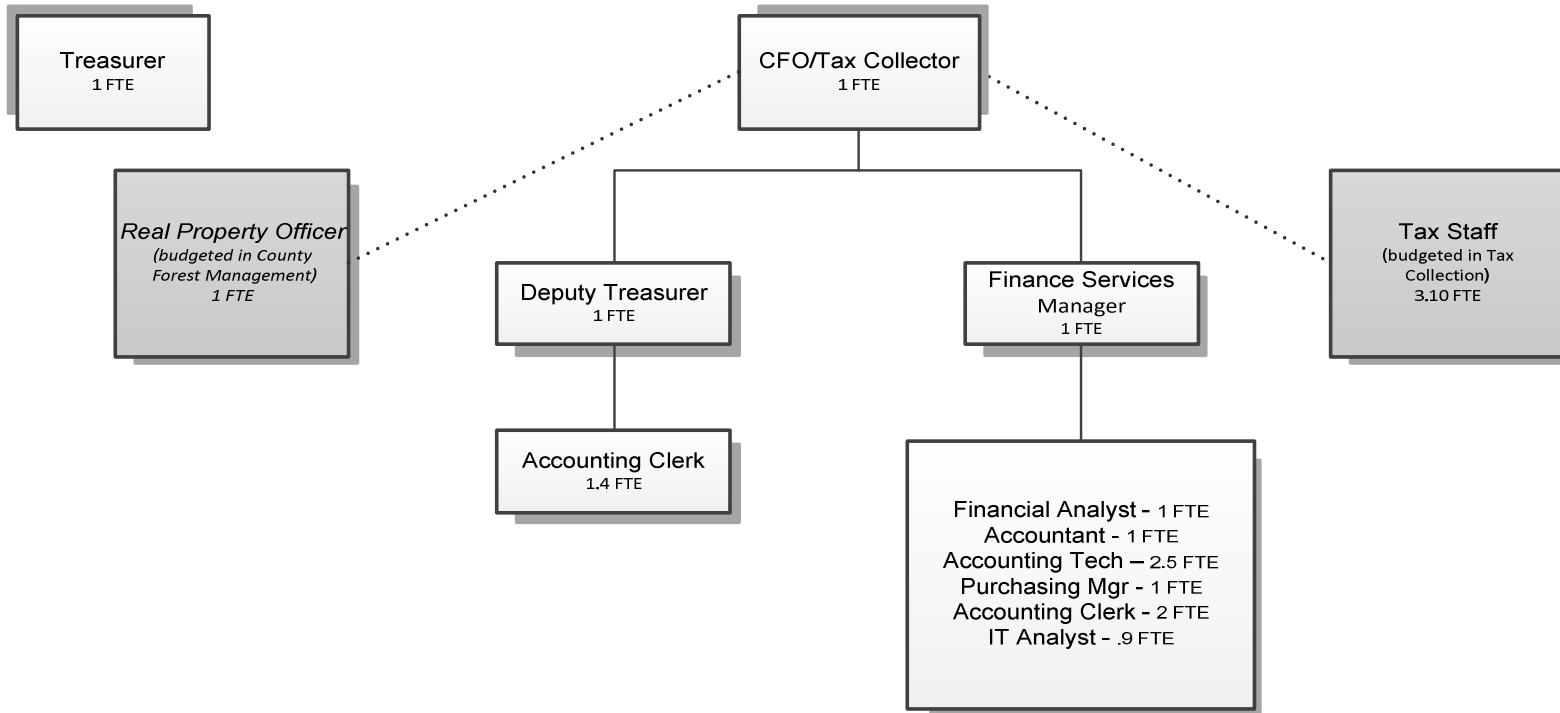


FINANCIAL SERVICES



Douglas County, Oregon
General Fund
Financial Services (0600)

	Actual FY 15-16	Actual FY 16-17	Actual FY 17-18	Revised Budget FY 18-19	Proposed FY 19-20	Approved FY 19-20	Adopted FY 19-20
<u>RESOURCES</u>							
Intergovernmental Revenues - Local UTEP				10,000			
<u>REQUIREMENTS</u>							
Personnel Services	865,071	983,657	1,077,787	1,335,099	1,346,869	1,346,869	1,346,869
Materials and Services	109,063	111,763	135,857	160,700	155,576	155,576	155,576
Capital Outlay	3,995	3,995	1,199		1,400	1,400	1,400
Total	978,129	1,099,415	1,214,843	1,495,799	1,503,845	1,503,845	1,503,845
<i>General Resource Contribution Required</i>	978,129	1,099,415	1,214,843	1,485,799	1,503,845	1,503,845	1,503,845
Staffing FTE	11.90	12.90	12.93	14.05	13.80	13.80	13.80
<u>MANAGEMENT AND FINANCE</u>							
Revenues							
Personnel Services	689,491	805,053	927,521	1,072,121	1,083,565	1,083,565	1,083,565
Materials and Services	103,271	100,421	128,356	137,950	130,525	130,525	130,525
Capital Outlay	3,995	3,995	1,199		1,400	1,400	1,400
Total Requirements / General Resource Contribution Required	796,757	909,469	1,057,076	1,210,071	1,215,490	1,215,490	1,215,490
FTE	9.90	10.90	10.93	10.65	10.40	10.40	10.40
<u>MANAGEMENT AND FINANCE TREASURY</u>							
Personnel Services				202,314	209,627	209,627	209,627
Materials and Services				16,250	19,270	19,270	19,270
Total Requirements / General Resource Contribution Required				218,564	228,897	228,897	228,897
FTE				2.40	2.40	2.40	2.40
<u>TREASURER</u>							
Personnel Services	175,580	178,606	150,266	50,664	53,677	53,677	53,677
Materials and Services	5,792	11,340	7,501	6,500	5,781	5,781	5,781
Total Requirements / General Resource Contribution Required	181,372	189,946	157,767	57,164	59,458	59,458	59,458
FTE	2.00	2.00	2.00	1.00	1.00	1.00	1.00
<i>Total General Resource Contribution Required</i>	978,129	1,099,415	1,214,843	1,485,799	1,503,845	1,503,845	1,503,845
Capital Outlay - Budget Printer							1,400

Douglas County, Oregon
General Fund
Financial Services

Department Summary

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 16-17	FY 17-18	Budget	FY 19-20	FY 19-20	FY 19-20
					FY 18-19			
100-0600-3395-01	Local Assistance	UTEP Reimbursement	0	0	10,000	0	0	0
Total Revenue			0	0	10,000	0	0	0
100-0600-4000-00	Regular Employees	General	589,116	641,778	778,621	769,082	769,082	769,082
100-0600-4030-00	Temporary Employees	General	17,247	23,632	25,183	7,000	7,000	7,000
100-0600-4050-00	Overtime	General	1,293	0	0	0	0	0
100-0600-4500-00	PERS	General	142,974	175,593	230,436	270,851	270,851	270,851
100-0600-4510-00	Social Security	General	46,090	49,354	61,491	59,381	59,381	59,381
100-0600-4520-00	Workers' Compensation	General	4,545	4,991	6,029	5,820	5,820	5,820
100-0600-4520-01	Workers' Compensation	Workers Comp Claims	448	0	0	0	0	0
100-0600-4530-00	Medical and Dental Insurance	General	180,121	179,115	229,320	230,854	230,854	230,854
100-0600-4540-00	Unemployment	General	1,823	3,324	4,019	3,881	3,881	3,881
Total Personnel Services			983,657	1,077,787	1,335,099	1,346,869	1,346,869	1,346,869
100-0600-5010-00	Auditing and Accounting	General	63,484	66,239	73,000	75,000	75,000	75,000
100-0600-5099-00	Other Professional Services	General	1,895	9,296	6,300	4,320	4,320	4,320
100-0600-6290-00	Software Purchases	General	3,528	4,677	7,200	1,700	1,700	1,700
100-0600-6295-00	Equipment-Noninventory	General	4,199	8,473	10,000	4,600	4,600	4,600
100-0600-6299-00	Other Materials and Supplies	General	30	95	0	0	0	0
100-0600-6500-00	Interdept Vehicle Expense	General	345	477	500	500	500	500
100-0600-6510-02	Equip/Vehicle Main & Repair	Equipment Service Contracts	4,389	3,666	4,000	4,000	4,000	4,000
100-0600-6510-80	Equip/Vehicle Main & Repair	Office & Data Processing Equip	0	115	0	0	0	0
100-0600-6530-00	Software Maintenance	General	250	0	0	0	0	0
100-0600-6680-01	Communication	Telephone	506	636	950	950	950	950
100-0600-6720-01	Fire/Liability Insurance	Liability Ins Interdept Charges	4,300	5,500	6,500	8,756	8,756	8,756
100-0600-7300-00	Advertising/Publicity	General	75	0	500	0	0	0
100-0600-7350-00	Printing	General	3,717	3,522	5,400	7,400	7,400	7,400
100-0600-7400-00	Office Supplies and Expenses	General	8,611	11,335	11,900	12,900	12,900	12,900
100-0600-7410-00	Postage	General	9,016	8,381	10,500	9,500	9,500	9,500
100-0600-7500-00	Subscriptions & Periodicals	General	342	265	500	500	500	500
100-0600-7550-00	Travel	General	1,703	2,717	9,600	8,600	8,600	8,600

Douglas County, Oregon
 General Fund
 Financial Services

Department Summary

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 16-17	FY 17-18	Budget	FY 19-20	FY 19-20	FY 19-20
					FY 18-19			
100-0600-7560-00	Conventions, Schools, Seminars	General	2,979	7,545	9,000	12,000	12,000	12,000
100-0600-7580-00	Dues and Memberships	General	1,173	1,129	1,850	1,850	1,850	1,850
100-0600-7800-00	Legal Publication and Printing	General	1,208	1,453	3,000	3,000	3,000	3,000
100-0600-7850-00	Pre-employment Testing	General	0	60	0	0	0	0
100-0600-7900-00	Miscellaneous	General	13	276	0	0	0	0
Total Materials and Services			111,763	135,857	160,700	155,576	155,576	155,576
100-0600-8200-99	Furniture and Equipment	Noninventory	3,995	1,199	0	1,400	1,400	1,400
Total Capital Outlay			3,995	1,199	0	1,400	1,400	1,400
Total Expenditures			1,099,415	1,214,843	1,495,799	1,503,845	1,503,845	1,503,845
Expenditures by Department:								
Management and Finance			909,469	1,057,076	1,210,071	1,215,490	1,215,490	1,215,490
Special Funds Program			0	0	10,000	0	0	0
Management and Finance - Treasury			0	0	218,564	228,897	228,897	228,897
Treasurer			189,946	157,767	57,164	59,458	59,458	59,458
Total Expenditures			1,099,415	1,214,843	1,495,799	1,503,845	1,503,845	1,503,845

Douglas County, Oregon
General Fund
Financial Services

PERSONNEL SERVICES					
	Actual FTE	Actual FTE	Revised Budget FTE	Budget FY 19-20	
				FTE	Amount
	FY 16-17	FY 17-18	FY 18-19		
Treasurer	1.00	1.00	1.00	1.00	25,500
Chief Financial Officer	1.00	1.00	1.00	1.00	126,110
IS Tech Support Analyst 3	0.90	0.90	0.90	0.90	83,510
Deputy Finance Officer	1.00				
Auditor			1.00		
Finance Services Manager		1.00	1.00	1.00	77,607
Purchasing Manager	1.00	1.00	1.00	1.00	53,475
Financial Analyst	1.00			1.00	44,054
Deputy Treasurer		1.00	1.00	1.00	64,300
Accountant			1.00	1.00	62,113
Accounting Technician 2	4.00	4.00	2.00	2.00	93,263
Accounting Technician 1			0.75	0.50	17,654
Accounting Clerk 2	3.00	3.03	3.40	3.40	121,496
Total Regular	<u>12.90</u>	<u>12.93</u>	<u>14.05</u>	<u>13.80</u>	<u>769,082</u>
Temporary					7,000
PERS		33.86%, 44.00%			270,851
Social Security		7.65%			59,381
Worker's Compensation		0.75%			5,820
Unemployment		0.50%			3,881
Medical & Dental Insurance		Varied			<u>230,854</u>
Total Personnel Services					<u><u>1,346,869</u></u>